



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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May 20, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

36 May 20, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**FUNDING SUPPLEMENT FOR CONSULTANT SERVICES AGREEMENTS FOR  
AS-NEEDED BUILDING AND SAFETY INSPECTION AND PERMIT TECHNICIAN SERVICES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This action is to supplement five separate supplemental consultant services agreements for as-needed building and safety inspection and permit technician services to meet increased demand from private sector construction projects for these services.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve and authorize the Director of Public Works or her designee to execute supplemental consultant services agreements with Bureau Veritas North America, Inc.; Interwest Consulting Group; JAS Pacific, Inc.; The G Crew; and Willdan Engineering to continue providing as-needed building and safety inspection and permit technician services with an increase in the aggregate total contract amount of \$19.5 million and a potential aggregate maximum contract sum of \$34.5 million.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will allow Public Works to continue providing as needed building and safety inspection and permit technician services associated with private sector building construction activity. The existing consultant services agreements have provided Public Works with the ability to augment staffing levels and increase the breadth of available technical expertise in order to meet customer service expectations during peak workload periods.

The original consultant services agreements were approved by the Board on January 17, 2012, for a 5-year term with contract amounts not to exceed an aggregate total of \$15 million. As of January 2014, Public Works has used \$11 million of the available contract amount. The remaining aggregate contract capacity is \$4 million, which is expected to be used by June 2014, approximately 32 months before the contracts expire in February 2017. Approval of the recommended action will increase the aggregate total contract amount by \$19.5 million and will allow Public Works to utilize the contracts through the end of their current term.

Public Works is continuing to see a steady increase in construction activity with monthly building permit applications almost double the number received in early 2009. Supplementing the amount of these as-needed building and safety inspection and permit technician services contracts will enable Public Works to meet current and anticipated work demands for the remainder of the contract term.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). The recommended action meets these goals through the use of flexible staffing resource augmentation to enhance services to the County's building and safety customers.

### **FISCAL IMPACT/FINANCING**

The additional \$19.5 million will increase the aggregate contract amount from \$15 million to \$34.5 million.

Funding for these services is included in the Public Works General Fund Fiscal Years 2013-14 and 2014-15 Budget and is fully offset by revenue. Funds to finance the remainder of the contract term will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard supplemental consultant services agreement, in the form previously approved by County Counsel, will be used.

The original consultant services agreements contain terms and conditions which support the Board's ordinances, policies, and programs, including, but not limited to, County's Greater Avenues for Independence and General Relief Opportunities for Work, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code Chapter 2.202; the Los Angeles County Child Support Compliance Program, Los Angeles County Code Chapter 2.200; and the standard Board-directed clauses that provide for agreement termination and renegotiation.

Community Business Enterprise participation data, required certification forms, and 3-year contracting history with the County are on file with Public Works for Bureau Veritas North America, Inc.; Interwest Consulting Group; JAS Pacific, Inc.; The G Crew; and Willdan Engineering.

The original consultant services agreements include a cost of living adjustment provision in accordance with your Board policy, which was approved on January 29, 2002.

### **ENVIRONMENTAL DOCUMENTATION**

Approval of the recommended action is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. Approval of the supplemental consultant services agreements is an administrative activity of the government that will not result in direct or indirect changes to the environment.

### **CONTRACTING PROCESS**

On January 17, 2012, the Board authorized the Director of Public Works or her designee to execute consultant services agreements with Bureau Veritas North America, Inc.; Interwest Consulting Group; JAS Pacific, Inc.; The G Crew; and Willdan Engineering to provide as-needed building and safety inspection and permit technician services for a five-year term at an aggregate total contract cost of \$15 million.

The original consultant services agreements have contract term end dates, based on issuance of the Notice to Proceed, as follows: February 6, 2017 (Bureau Veritas North America, Inc., JAS Pacific, Inc., The G Crew); February 9, 2017 (Willdan Engineering); and February 27, 2017 (Interwest Consulting Group). Public Works estimates that the aggregate contract amount of \$15 million will be completely expended about 32 months before the first group of contracts expires in February 2017. The recommended supplemental agreements will increase the aggregate contract amount by \$19.5 million and will allow Public Works to utilize the contracts through the end of their term.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services as a result of the recommended action. Approval of the recommended supplemental consultant services agreements will enable Public Works to meet service expectations of our building and safety customers.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Building and Safety Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:DH:ll

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office